

Great Big Home & Garden Show
January 31-February 9, 2025

Guidelines for Master Gardener Volunteers of Cuyahoga County

1. Wear your Master Gardener Name Badge.
2. Park in rear of building and enter through Door 35. You will have to pay for parking **(\$12)** but do tell them you are working at the MGVCC Booth.
3. Upon entering Door 35 stop at Show Office Counter on left just before entering the exhibits. You will receive your EXHIBITOR BADGES which must be worn.
4. Go to Aisle 26 Booth 2646. Aisle signs are overhead.
5. Be on time and sign in. First shift will need to set up displays and last shift will need to take down displays. This involves getting out the pamphlets for display and putting the informational books on the back table for our use for research. There is a cart to store things away under the tables. There will be three chairs under the back table. Please store them away at the end of the night.
6. Try to engage people and keep a tally sheet of how many people stopped and what questions are being asked.
7. There will be several sheets on the table. Please sign in and keep a tally sheet & record questions; and a sheet for those who have expressed an interest in Master Gardeners.
8. You certainly may take a break to walk around for a few minutes or grab something to eat but please do not leave the table unmanned.
9. When leaving return the Exhibitor Badges to the Show Office counter and depart through Door 35.

Questions: call Beth Conroy 440-821-4427

Remember to return badges - the next crew will need them.