

OHIO STATE UNIVERSITY EXTENSION  
 MASTER GARDENER REFERENCE FORM  
**Cuyahoga County**

Applicant's Name: \_\_\_\_\_ is applying to serve as a volunteer with the Ohio State University Extension and has given your name as a reference.

Individuals in volunteer positions help others learn new skills, increase their abilities to work together, manage their own activities, and develop and/or strengthen their ability to be contributing members of society.

OSU Extension seeks your assistance in selecting the most qualified people to serve in volunteer roles and will appreciate your prompt completion of this reference form.

How long and in what capacity or position have you known the applicant? \_\_\_\_\_

Please mark how you would evaluate the applicant's qualities, using this scale:	Excellent	Good Fair	Not Known
Communication Skills			
Organizational Skills			
Respect for Others			
Dependability			
Sense of Humor			
Sense of Fairness			
Enthusiasm			
Flexibility			
Patience			
Initiative			
Resourcefulness			
Understanding of Children			
Working with Other Adults			

L How would you rate the applicant's general ability fo work in a volunteer role with youth and/or adults?

Excellent      Good      Fair      Poor

Comments: \_\_\_\_\_

2. What additional skills, abilities and attributes does the applicant have that would be helpful in their role as a volunteer?

3. How much experience does the applicant have working with people who are developmentally disabled, from different cultural backgrounds, from different socioeconomic backgrounds?

Much experience     Some experience     Little or no experience     Unknown

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. How would you describe the applicant's ability to handle records and/or money?

Very good. I would trust this person with records and money.  
 Fair. The person will do ok, but will need some help handling records and money.  
 Poor. Handling records and money is a problem for this applicant.

5. How would you describe the applicant's general interactions with other adults?

Consistently positive and reasonable.     Moody and hard to predict.  
 Usually positive and reasonable.     Negative and unreasonable.

6. Would you be willing to place a child or other individual for whom you are responsible under his or her leadership?

Yes     No

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Do you know any reason why this person should NOT be considered for this volunteer position?

Yes     No

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Additional Notes/Comments: